

City of Preston
Regular City Council Meeting
June 8, 2020

Mayor Pro-Tem called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.

ROLL CALL Present: T. Sieverding, M. Petersen, R. Petersen, A. Reuter ZOOM was the call-in software utilized for call in due to the Covid-19: P. Hoffman

APPROVAL OF AGENDA: A motion was made to approve the agenda with the removal of agenda item number 9. Motion made by M. Petersen, seconded by R. Petersen. Ayes: MP, RP, TS, PH, AR. Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

OTHERS IN ATTENDANCE: Chief Heiar and Officer Thayer

VISTORS WITH BUSINESS TO PRESENT TO COUNCIL: Miles, Mayor Dane Johnson and Council Member Dale Cassidy; Spragueville Mayor Caroline Bredekamp.

POLICE 28E AGREEMENTS WITH MILES AND SPRAGUEVILLE: Mayor Johnson stated that they have questions regarding the 28E agreement. Mayor Johnson went onto say that he understands the cost, but can it be explained why the cost is going up, but less hours. T. Weinschenk stated that the fully burdened expense, salaries, benefits, insurance, car, etc. were taken into account and \$48.00 per hour is what it costs Preston for a Police Officer. As far as the hours, they were adjusted to get close to what you were paying before. D. Cassidy wondered how we come up with the numbers. T. Weinschenk stated out of the budget, just the Police Department numbers. Mayor Bredekamp also voiced the same concern. M. Petersen stated that previously the costs were not being covered, so now Preston is just trying to cover their costs. This is not making Preston money. Mayor Johnson understands. Mayor Johnson also questioned if the Preston PD is posted outside of the Miles city limits, is that being charged to Miles. Chief Heiar responded no, it is not considered to be part of Miles patrol hours. Mayor Johnson wondered how the PD tracks the hours. Chief Heiar stated that they call into dispatch and report contract time. So, Council can call Jackson County Dispatch and find out how many hours of contract time Miles has? Chief Heiar stated that due to the virus they have not been calling dispatch, but they will get back on track. D. Cassidy wondered why Preston dropped the dog nuisance calls. What will happen with these calls? It was noted that the contract had changed from shall to shall not. Mayor Bredekamp stated that they were told to call in dog nuisances so there is a paper trail. Mayor Bredekamp is also concerned with what will happen with a dog call. M. Petersen stated that the PD would not be spending time on a loose dog, but would respond if there was a dog incident. Chief Heiar agreed. Officer Thayer stated that when the PD writes a ticket for a dog nuisance and the ticket goes to court, Miles has not liked the attorney bills. Mayor Johnson agreed with this, but also understands it is Miles responsibility. Mayor Johnson also wondered if they can get any revenue back from the PD writing city tickets. Officer Thayer said yes you can, but if they fight the ticket the attorney fees can eat up anything you may make. Chief Heiar stated he does not write city tickets for Preston either. Chief Heiar stated that it does not matter whether or not dog nuisance calls is included. T. Weinschenk stated that the word not can be taken out of the contract. It was also stated that the number of hours can be changed. Mayor Johnson wondered why this wasn't a step contract like the last one. T. Weinschenk stated that this is a one-year contract. There was more discussion about the dogs and how to handle. Preston would like to get the contract done by July 1st, if this can't happen, we will get it in place as soon as the other councils approve. The discussions will take place in early January, 2021 for the next contract so everyone can get it in their budgets.

CONSENT AGENDA: M. Petersen made a motion to approve the consent agenda as presented, seconded by A. Reuter. Ayes: PH, RP, MP, TS, AR. Nays 0. Motion carried.

| Payee | Description | Amount |
|-------|-------------|--------|
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|-----------------------------------|------------------------------------|-------------|
| PRESTON TELEPHONE COMPANY | APRIL PHONE SERVICE | \$707.92 |
| CARDMEMBER SERVICE | VARIETY OF BATTERIES | \$519.11 |
| CULLIGAN OF CLINTON | 5 GAL WATER/POLICE | \$13.45 |
| KELTEK | SOFTWARE RENEWAL-IN CAR VIDEO | \$200.00 |
| MAINSTAY SYSTEMS INC | SECURITY SYST FOR DOORS | \$3,850.00 |
| HWY 64 DIESEL | 1 KNOB KIT | \$8.47 |
| HWY 64 DIESEL | 2 - 925CCA BATTERY | \$203.00 |
| UNITED STATES CELLULAR | FIRE DEPT CELL PHONE | \$264.74 |
| UNITED STATES CELLULAR | FIRE DEPT MODEM | \$28.38 |
| ELECTRONIC ENGINEERING | 9 G1/HOLSTER/NYLON/CLIPS | \$169.00 |
| KIRBY WATER CONDITIONING | SOLAR SALT DELIVERED | \$12.75 |
| OLY'S GARAGE | TIRE REPAIR - TRACTOR REAR | \$179.74 |
| PRESTON MUNICIPAL UTIL. | APRIL UTILITIES | \$7,736.74 |
| MANATT'S INC. | SWEEP STREETS | \$1,540.00 |
| WENDLING QUARRIES INC. | ROCK - STREET PATCHING | \$281.12 |
| SPAHN & ROSE LUMBER CO | REROD - 1 TON FOR STREET PATCHING | \$1,008.00 |
| PRESTON READY MIX CORP. | STREET PATCHING - DEGROAT ST. | \$1,255.63 |
| GERARDY OUTDOOR POWER | CHAIN SAW/SNOW BLOWER REPAIRS | \$253.77 |
| WELLMARK BLUE CROSS & BLUE SHIELD | JUNE HEALTH INS | \$11,480.45 |
| PRESTON MUNICIPAL UTIL. | APRIL UTILITIES | \$143.87 |
| PRESTON TELEPHONE COMPANY | APRIL PHONE SERVICE | \$77.91 |
| ACCESS SYSTEMS | PRINTER COSTS | \$71.38 |
| BAKER & TAYLOR BOOKS | BOOKS | \$315.27 |
| SWANK MOVIE LICENSING USA | MOVIE LICENSING | \$119.00 |
| JOHN DEERE FINANCIAL | MOWER REPAIR | \$41.70 |
| GRUHN ELECTRIC ENTERPRISES | WALKING PATH, PANEL | \$1,495.88 |
| IOWA PRISON INDUSTRIES | 2 PET WASTE SYSTEMS | \$530.00 |
| | 10 TIMES-SNOW REMOVED-WALKING PATH | \$800.00 |
| K & K GREEN ACRES LAWN CARE | ROCK FOR WALKING PATH | \$118.04 |
| WENDLING QUARRIES INC. | POLICY LEADERS HANDBOOK - ADAM | \$40.00 |
| IOWA LEAGUE OF CITIES | ZOOM MEETING | \$354.54 |
| CARDMEMBER SERVICE | CLAIMS - MARCH | \$403.18 |
| PRESTON TIMES | NOTARY APPLICATION - TERESA | \$30.00 |
| SECRETARY OF STATE | HRA ADMINISTRATION SERVICE | \$29.40 |
| ADVANTAGE ADMINISTRATORS | NOV 5, 2019 ELECTION | \$795.38 |
| JACKSON COUNTY AUDITOR | GENERAL- MEDIA REVIEW/OPEN RECORDS | \$157.50 |
| LYNCH DALLAS PC | EMPLOYMENT MATTER | \$245.00 |
| LYNCH DALLAS PC | ADD DOOR ACCESS TO CITY HALL | \$3,210.00 |
| GLOBALCOM TECHNOLOGIES | MAY SERVICE FEE | \$42.05 |
| MAQUOKETA STATE BANK | REFUND OF UTILITY DEPOSIT | \$345.00 |
| CONROY, ANDREW | REFUND OF REMAINING DEPOSIT | \$149.91 |
| WILLIAMS, KEVIN | EFFICIENT STREET LIGHTING | \$377.64 |
| WPPI | WATER EXCISE TAX | \$1,931.00 |
| TREASURER/SALES & USE TAX | | |

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| STATE HYGENIC LABORATORY AR | WATER FEES | \$52.00 |
| MILLER PLUMBING | WATR LEAK REPAIR SUPPLIES | \$74.95 |
| PRESTON READY MIX CORP. | ROAD ROCK - WATER VALVE REPAIR | \$130.11 |
| ECIA | WW INPROV 89231 .05 SCHNEIDER | \$2,117.73 |
| QC ANALYTICAL SERVICE LLC | APRIL WASTEWATER FEES 2020 | \$647.00 |
| 1ST AYD CORP. | TOWELS, DEGREASER, VESTS | \$213.81 |
| ELECTRIC PUMP | 2020 SERVICE AGREEMENT | \$1,185.80 |
| TOTAL COMFORT HEATING & COOLING | ELECTRIC PLT - FURNACD MOTOR | \$233.94 |
| QUAD CITY TESTING LABORATORY INC | INSP. DIGGER DEREK, BUCKET TRUCK | \$928.76 |
| ALLIANT ENERGY | MAY 2020 ADMIN FEE | \$1,000.00 |
| MAQUOKETA VALLEY ELECTRIC COOPERATIVE | SECURITY LIGHT | \$9.01 |
| WPPI | APRIL SERVICE POWER PURCH. 2020 | \$34,042.88 |
| CULLIGAN OF CLINTON | LIGHT PLANT WATER CONDITIONING | \$34.09 |
| FLETCHER-REINHARDT CO. | 2 METER BASE, 2 HUBS | \$91.49 |
| BORMANN, DELANEY | WPPI/CITY OF PRESTON SCHOLARSHIP | \$400.00 |
| CARLSON, RAEANN | WPPI/CITY OF PRESTON SCHOLARSHIP | \$400.00 |
| JARGO, CADE | WPPI/CITY OF PRESTON SCHOLARSHIP | \$400.00 |
| KROGMAN, JOHN | CLOSTHES WASHER REBATE | \$35.00 |
| TRENKAMP, NATHAN | WPPI/CITY OF PRESTON SCHOLARSHIP | \$400.00 |
| ZEIMET, NICOLE | WPPI/CITY OF PRESTON SCHOLARSHIP | \$400.00 |
| CLAYTON ENERGY CORPORATION | APRIL 2020 COMMODITY INVOICE | \$162.93 |
| CLAYTON ENERGY CORPORATION | APR 2020 RESERVATION INV. | \$5,233.94 |
| PEFA INC. | APRIL 2020 PEFA COMMODITY INV. | \$2,316.60 |
| YADDOF, BRUCE | GAS FUNACE REBATE | \$300.00 |
| MADISON NATIONAL LIFE INS CO INC | JUNE LIFE INS. 2020 | \$279.61 |
| TRUCK COUNTRY | LUBRICATION FILTER | \$9.05 |
| TREASURER/SALES & USE TAX | LOCAL OPTION TAX | \$998.00 |
| WASTE AUTHORITY OF JACKSON COUNTY | LANDFILL TIPPING FEES | \$2,502.04 |
| ACCESS SYSTEMS | IMAGER - LEXMARK PRINTER | \$77.63 |
| GATEWAY SUPPLY LTD. | COPY PAPER | \$49.59 |
| QUILL CORPORATION | LEXMARK TONER, TAPE,MARKERS | \$203.27 |
| SOPHICITY | ITnBox SUPPORT | \$515.00 |
| | TOTAL | <u>\$96,980.15</u> |

UPDATE ON HEALTHY HOMETOWN (SIDEWALKS): P. Hoffman met via Zoom with Healthy Hometown on Friday (6/5) and they are excited to work with Preston. This group is Healthy Hometown and is powered by Wellmark. The Healthy Hometown would help to define the entire community and can help with sidewalks and walkability. P. Hoffman thinks that Muscatine received \$100,000.00 for sidewalks. So basically, tonight the Council needs to agree to move forward and come up with a list of 10 to 20 people that can be on the leadership team. Once the leadership team is in place, Wellmark can come in. P. Hoffman went onto say that the first couple of meetings will be a couple of hours in July and August, and then start the program in the fall. The Healthy Hometown program is free and they help find the funding. This is a vehicle to make us more qualified for grants. T. Sieverding wondered what the group would do; identify trouble spots? P. Hoffman then reviewed a handout which outlines a step process.

Part of the process is putting together an action plan. T. Sieverding wondered when the grant becomes available. P. Hoffman stated the large grant (\$100k) was just announced and the small grant (\$25k) was due June 1st. P. Hoffman stated we are not quite ready for a grant application. M. Petersen said this might be a great time to get a leadership team together since it is a year out. T. Sieverding stated it would be good to have a work session and thanked P. Hoffman since this is a great idea. Reminder for everyone to come up with names for the leadership team. You can either reach out to the person yourself or get it to T. Weinschenk and she will contact them.

FIRE TOWNSHIP 28E AGREEMENTS: T. Weinschenk explained that they are due for renewal. The contract is for five years. The Townships are at the max levy and the City of Spragueville pays a flat fee of \$500.00. T. Sieverding made a motion to approve the contracts as presented. Seconded by P. Hoffman. Ayes: AR, RP, TS, MP, PH. Nays: 0. Motion carried.

APPROVAL OF PART-TIME SUMMER HELP: T. Weinschenk presented council with the recommendation to hire Jacob Petersen for the part-time summer position at a wage of \$10.00 per hour. M. Petersen made a motion to approve Resolution 2020-28 to hire Jacob Petersen for the part-time summer position. Seconded by A. Reuter. Ayes: AR, RP, TS, MP, PH. Nays: 0. Motion carried.

UPDATE ON GAS TRUCK: T. Weinschenk updated Council on the purchase of a new truck for the gas department. T. Weinschenk contacted Mark at Till's Chevrolet and per Mark he could not find a 2020 truck in our price range. Our best bet is to wait until Mark can order a 2021. T. Weinschenk will come back to the Council for approval at that time.

SEWER RATE: T. Weinschenk presented the latest scenario from Northland Securities. M. Petersen stated that the scenario stays stagnant with meters at 410, it is not going to change if we don't start getting the vision going. P. Hoffman thinks the funds should pay as much as they can towards providing utilities in the Marvin addition then we don't have to borrow as much money. T. Sieverding stated that Council has started bumping up utilities, we should still do the analysis each year or two. P. Hoffman stated to remember that the allocation to the different utilities will need to still be done for the new shed. It was decided that the sewer utility will go up to \$35.74 for the base and \$2.38 per 1,000 after that. The new rate will go in affect once we are codified. P. Hoffman made a motion to set the rate at \$2.38 as presented. M. Petersen seconded the motion. Ayes: MP, AR, TS, PH, RP. Nays: 0. Motion carried.

A motion was made by A. Reuter and seconded by M. Petersen to adjourn to the Mary Burken property. Adjourned at 7:05 p.m.


A motion was made at 7:20 p.m. to open the meeting by M. Petersen. A. Reuter seconded the motion. Aye: RP, MP, TS, AR. Nay: 0

Council Present: T. Sieverding, M. Petersen, A. Reuter, R. Petersen. Absent: P. Hoffman.
Guests Present: Jeff Jensen, David Michel

BURKEN PROPERTY: Jeff Jensen explained to the Council that he has a purchase agreement to purchase the Burken property. However, he does not want to proceed with the purchase if he cannot get city utilities. Jensen went on to show Council the lots for purchase. Electric is not an issue. Sewer would need to come from the manhole on Mitchel Street. Michel stated that they had popped the manhole cover and it is 6 ½ ft. deep. Michel doesn't think there will be enough fall from the property to the

sewer. Jensen stated that if he can get gas and water, he will put a septic in. There is no easement to the West, so sewer cannot come in from that direction. M. Petersen about the utility easement and what does the Jensen's plumber have to say. Jensen stated that he didn't want to put anyone out until he knows he can get gas and water. It was discussed if there is an easement to the property. Jensen stated that Mommsen and Burken both said there is an easement. T. Weinschenk stated that nothing could be found on Iowa Land Records. The cost for the City to run gas and water to the property would be approximately \$10,000.00. The lines would need to be bored. Michel explained that the water needs a trench at least 5 ft. deep and gas would need a separate trench. Using a back hoe would be a long way to go. M. Petersen wondered how soon Jensen was looking at doing this? Jensen stated the sooner the better. A utility easement would need to be drawn up. Jeff needs to get it figured out if he can do it. The cost is the issue for the City.

Mayor Pro-Tem Sieverding requested a motion to adjourn. Motion made by M. Petersen, seconded by R. Petersen. Ayes: TS, MP, AR, RP. Nays: 0. Motion carried. Meeting adjourned at 7:41 p.m.



Mayor Pro-Tem Tyler Sieverding

ATTEST:


Teresa Weinschenk, City Clerk/Administrator